

*Draft MINUTES*  
**Laurens Central School  
Board of Education  
FACS Room 115 - 7:30 PM  
April 16, 2025**

**Opening of Meeting**

**I. OPENING OF MEETING**

- A. Roll call and quorum check

**Board Members Present: C. Struckle, T. Francisco, G. Murello, M. Wikoff, P. Bush-Allen**

**Board Members Absent: None**

**Others Present: B. Dorritie, Superintendent; J. Mushtare, Building Principal; P. Weir, District Clerk; A. Schlee, District Treasurer; J. Kessler, Head of Transportation; Steve West, B & G; Members of the Staff and Community (see attached sign in sheet).**

- B. Call to order

**The meeting was called to order at 7:30 pm by President C. Struckle.**

**Additions to Agenda**

- C. Additions to Agenda

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**Corrective Action Plan**

1. The District's Corrective Action Plan in response to the annual External Audit as set forth in the Management Letter dated February 14, 2025 and as required by NYSED.

**Motion made by G. Murello, seconded by T. Francisco to approve the above Corrective Action Plan. Motion carried 5-0-0.**

**Approval of Consent Agenda**

**II. APPROVAL OF CONSENT AGENDA ITEMS**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**Minutes**

1. Minutes – 3/19/25

**Fiscal Reports**

2. March 2025 Fiscal Reports

A. Treasurer's Report:

1. Treasurer's Report A Fund (General)
2. Treasurer's Report C Fund (Cafeteria)
3. Treasurer's Report F Fund (Special)
4. Treasurer's Report T Fund (Trust & Agency)
5. Treasurer's Report L Fund (Library)
6. Treasurer's Report H Fund (Checking) (Capital Project)  
Treasurer's Report H Fund (Savings) (Capital Project)
7. Treasurer's Report Repair Reserve
8. Treasurer's Report Capital Reserve
9. Treasurer's Report Workers Comp, ERS, Unemployment Reserve
10. NYLAF Investment Account
11. Transfers Over \$1000

B. Other Reports (No Approval Required)

1. Warrants  
Warrant #40      A Fund \$199,252.11 (General)

Warrant #17	C Fund \$9,263.60 (Cafeteria)
Warrant #18	F Fund \$5,350.73 (Special)
Warrant #19	T Fund \$274.34 (Trust & Agency)
Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #	P Fund \$0 (Payroll)
Warrant #41	A Fund \$200,718.18 (General)
Warrant #18	C Fund \$7,356.71 (Cafeteria)
Warrant #19	F Fund \$4,368.70 (Special)
Warrant #20	T Fund \$1,637.77 (Trust & Agency)
Warrant #12	H Fund \$822.50 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #42	P Fund \$198,209.87 (Payroll)
Warrant #20	C Fund \$883.42 (Cafeteria)
Warrant #43	P Fund \$206,989.94 (Payroll)

2. Transfers Under \$1000
3. Internal Claims Auditor's Reports
4. Revenue Status Report - Fund A
5. Extracurricular Reconciliation Report

CSE

3. Committee on Special Education

CSE: 10201, 10100  
 504: 21226  
 CPSE: 21238

**Motion made by P. Bush-Allen, seconded by M. Wikoff to approve the above consent agenda items. Motion carried 5-0-0.**

Open Comment

**III. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD**

Reports and Discussions

**IV. REPORTS AND DISCUSSIONS**

1. Safety Patrol Trip – Scott Bolton
  - 2 day, 1 night trip to Philadelphia & Hershey Park
  - sharing a charter bus with Edmeston CS
  - cost is about \$400 per student
  - have some money from fundraisers and have asked for donations from the community and school staff
  - approximately 18-20 LCS students will go with 3 chaperones
2. Superintendent's Report – W. Dorritie
  - Congratulations to Drama Club and Chorus on great performances of Spamalot
  - Community Budget Meeting is Tuesday, April 22<sup>nd</sup> at 7:00 pm
  - Community Budget Hearing on May 6<sup>th</sup> at 7:00 pm – our architects will be present to answer questions on Capital Project
  - All 14 students that applied to BOCES have gotten into their programs of choice
3. Report from Building Principal – J. Mushtare
  - doing Circles with 6<sup>th</sup> grade – we need to get more people trained to run the Circles
  - Grandparents Day is Friday, May 2<sup>nd</sup>
  - AI update – starting to work on a policy
  - Concerts coming up in May
  - 6<sup>th</sup> & 8<sup>th</sup> grade parent nights are scheduled for May
  - the purchasing of a new math series is on hold
  - State testing was postponed due to death of H. Boyce – new schedule is set
4. Report from Supervisor Transportation – J. Kessler

- trips for sports practices happening this week
- Inspection next month
- 5. Report for Buildings & Ground – S. West
- all outdoor equipment is ready – did any maintenance needed
- waiting on project vote
- Capital Outlay project will happen this summer
- Lead in water testing coming up

**Correspondence**

**V. CORRESPONDENCE**

**Old Business**

**VI. OLD BUSINESS**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**Approval of Consent Agenda**

**VII. APPROVAL OF CONSENT AGENDA ITEMS**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**A. PERSONNEL**

**2025-2026 Summer Help**

1. The appointment of the following summer help for the 2025-26 school year:  
  
Jackie Tate – Summer Cleaner \$18.35 per hour  
Beth West – Summer Cleaner \$19.00 per hour  
  
Any Laurens Central School Staff/Faculty or Substitute as needed by Buildings and Grounds. Salary will be \$15.50 per hour.

**2024-2025 Substitutes**

2. The appointment of the following substitutes for the 2024-2025 school year:  
  
Sarah Lindell-Gryn – Non-Certified Substitute Teacher  
Michael Tracy – Non-Certified Substitute Teacher & Teacher Aide  
Logan Barra – Substitute Maintenance Worker, pending fingerprint clearance  
Christopher Bayne – Substitute Custodian, pending fingerprint clearance  
  
Salary for a Non-Certified Substitute Teacher is \$101.00 per day, salary for Substitute Teacher Aide and Custodian is \$15.50 per hour, and salary for Substitute Maintenance Worker is \$18.00 per hour.

**J. Condron Resignation**

3. The resignation of Jennifer Condron from the position of Cleaner, effective March 28, 2025.

**E. Wright Retirement**

4. The retirement of Edward Wright from the position of Deputy Treasurer, effective April 25, 2025.

**B. Murch MBB Chaperone**

5. The appointment of Beverly Murch as a Modified Baseball Chaperone for the 2024-2025 season, retroactive to March 28, 2025. The salary will be \$20 per hour.

**B. NEW BUSINESS**

**Adoption of Budget 25-26**

1. Adopt a budget for the operation of the Laurens Central School District for the fiscal year July 1, 2025 to June 30, 2026, of \$11,948,203.

**Property Tax Report Card**

2. The Property Tax Report Card for the 2025-2026 school year.

**Cooperative Purchasing**

3. The attached resolutions for the 2025-2026 Cooperative Purchasing Services through DCMO BOCES.

- A. Cooperative Purchasing
  - B. Cafeteria Supplies and Food Bid
- Safety Patrol Trip** 4. The overnight trip of the Laurens Safety Patrol to Philadelphia and Hershey Park. They will be leaving on Tuesday, June 17, 2025 and returning on Wednesday, June 18, 2025. The Laurens Central School Board of Education has the right to rescind their decision at any time.
- Surplus** 5. To declare the attached list of items as surplus and discard appropriately.
- R. Preusser External Auditor** 6. The appointment of Raymond G Preusser, CPA PC as the external auditor for the District.
- Surplus Tools** 7. To declare the following as surplus and put up for bid:
- DeWalt DC725 3/8" Drill
  - DeWalt DC970 3/8" Drill
  - DeWalt DC825 1/4" Impact Driver
  - DeWalt DC385 Reciprocating Saw
  - DeWalt DW919 Flexible Flashlight
  - DeWalt DW9226 18 Volt Charger
  - 3 DeWalt DC9098 18 Volt Battery Pack
  - 1 DeWalt DC9096 18 Volt XRP Battery Pack
- MOA P. Dugan** 8. The attached Memorandum of Agreement between Laurens Central School and Patrick Dugan.
- Job Description Deputy Treasurer** 9. To waive the first reading and approve/reapprove the attached Board policy #9050 Job Description – Deputy Treasurer to align the minimum qualifications with Civil Service minimum qualifications.
- SEQR Capital Outlay 2025-2026** 10. The attached State Environmental Quality Review Type II Action for the proposed 2025-2026 Capital Outlay Project.
- Motion made by T. Francisco, seconded by M. Wikoff to approve the above consent agenda items. Motion carried 5-0-0.**

#### Information

#### VIII. INFORMATION

- 1. Student Enrollment Report– March 31, 2025
- 2. NYSIR Legal Digest – Spring 2025

#### Meetings

#### IX. MEETINGS

- 1. Budget Hearing – May 6, 2025, 7:00 pm, Multi-purpose Room
- 2. Final Secondary Concert – May 13, 2025, 7:00 pm, Multi-Purpose Room
- 3. Annual Meeting/School Budget Vote – May 20, 2025, 12:00- 8:00 pm, Rm 115
- 4. Final Elementary Concert – May 20, 2025, 6:00 pm, Multi-Purpose Room
- 5. Board of Education Meeting – May 21, 2025, 7:30 pm, Room 115

#### Open Comment

#### X. OPEN COMMENT PERIOD

#### Executive Session

#### XI. EXECUTIVE SESSION

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

- 1. Personnel
- 2. Student

**The Board adjourned to executive session at 7:46 pm to discuss Personnel and Student issues. Motion made by T.Francisco, seconded by P. Bush-Allen. Motion carried 5-0-0.**

**Final Adjournment**

**XII. FINAL ADJOURNMENT**

**The Board adjourned from executive session at 8:20 pm. Motion made by M. Wikoff, seconded by T. Francisco. Motion carried 5-0-0.**

**The Board adjourned, without further discussion at 8:22 pm. Motion made by P. Bush-Allen, seconded by G. Murello. Motion carried 5-0-0.**

**PLEASE PRINT YOUR NAME BELOW**

**April 16, 2025**

**PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.**

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